

## **ENVIRONMENT AND HIGHWAYS CABINET BOARD**

*Immediately Following Scrutiny Committee on  
THURSDAY, 14 APRIL 2016*

**COMMITTEE ROOMS A/B - NEATH CIVIC CENTRE**

### **PART 1**

1. To agree the Chairperson for this Meeting.
2. To receive any declarations of interest from Members.
3. To receive the Minutes of the previous Environment and Highways Cabinet Board held on 3 March, 2016 (*Pages 5 - 8*)

### **To receive the Report of the Head of Corporate Strategy and Democratic Services**

4. Urgency Action - 1276 (*Pages 9 - 26*)

### **To receive the Joint Report of the Head of Streetcare and the Head of Engineering and Transport**

5. Parking Enforcement at Gnoll Country Park (*Pages 27 - 30*)

### **To receive the Reports of the Head of Streetcare**

6. Section S34B and 34C Environmental Protection Act 1990 (*Pages 31 - 34*)
7. Waste Enforcement - Update (*Pages 35 - 42*)
8. Recycling Trial (*Pages 43 - 50*)

**To receive the Reports of the Head of Engineering and Transport**

9. Proposed Traffic Orders - Dalton Road, Sandfields (*Pages 51 - 54*)
10. Proposed Traffic Order - Penrhiwtyn Drive, Neath (*Pages 55 - 58*)
11. Proposed Traffic Regulation Order - Cramic Way, Port Talbot (*Pages 59 - 64*)
12. Proposed Traffic Calming - Graig Newydd, Godre'r Graig (*Pages 65 - 70*)
13. List of Approved Contractors (*Pages 71 - 78*)
14. To receive the Forward Work Programme 2015/16 (*Pages 79 - 80*)
15. Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Statutory Instrument 2001 No 2290 (as amended).
16. Access to Meetings - to resolve to exclude the public for the following items pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290 and the relevant exempt paragraphs of Part 4 of Schedule 12A to the Local Government Act 1972.

**PART 2**

**To receive the Private Report of the Head of Corporate Strategy and Democratic Services**

17. Private Urgency Action - 1275 (Exempt under Paragraph 14) (*Pages 81 - 86*)

**S.Phillips**  
**Chief Executive**

**Civic Centre**  
**Port Talbot**

**Thursday, 7<sup>th</sup> April 2016**

## **Cabinet Board Members:**

**Councillors:** E.V.Latham and Mrs.S.Miller

### **Notes:**

- (1) *If any Cabinet Board Member is unable to attend, any other Cabinet Member may substitute as a voting Member on the Committee. Members are asked to make these arrangements direct and then to advise the committee Section.*
- (2) *The views of the earlier Scrutiny Committee are to be taken into account in arriving at decisions (pre decision scrutiny process).*

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**EXECUTIVE DECISION RECORD**  
**CABINET BOARD - 3 MARCH, 2016**  
**ENVIRONMENT AND HIGHWAYS CABINET BOARD**

**Cabinet Board Members:**

Councillors: E.V.Latham (Chairperson) and Mrs.S.Miller

**Officers in Attendance:**

D.Griffiths, M.Roberts and Mrs.T.Davies

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1. **APPOINTMENT OF CHAIRPERSON**

That Councillor E.V.Latham be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS ENVIRONMENT AND HIGHWAYS CABINET BOARD HELD ON 28 JANUARY, 2016**

Noted by the Committee.

3. **AVAILABLE GRAVE SPACES**

**Decision:**

That the report be noted.

4. **REVOCAION OF RESIDENTS PARKING BAY, HENFAES ROAD, TONNA**

**Decisions:**

1. That the objections to the revocation of the residents parking bay at Henfaes Road, Tonna, be overruled and that the residents' parking

bay in front of 79 and 80 Henfaes Road be removed as previously advertised;

2. That the residents of Henfaes Road be consulted with a view to removing the one remaining residents' parking bay in front of 68 – 73 Henfaes Road, as shown at Appendix C to the circulated report.

**Reason for Decisions:**

To allow the residents of 79 and 80 Henfaes Road unobstructed access and egress to their off-street parking.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

5. **TRAFFIC ORDER, RIDGEWOOD GARDENS, CIMLA**

**Decisions:**

1. That the objection be upheld in part (as detailed within the circulated report) and approval be given for the revised scheme to be advertised as indicated on the plan (attached at Appendix C to the circulated report) and subject to there being no objections, the Order be implemented;
2. That the objector to be informed accordingly.

**Reason for Decisions:**

To enable the owners and visitors to 1 Ridgewood Gardens to park in close proximity to the property whilst still stopping vehicles from parking within 10 metres of a junction as stated in the Highway Code.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

6. **EXPERIMENTAL TRAFFIC ORDERS, COMMERCIAL STREET AND STATION ROAD, ABERGWYNFI**

**Decision:**

That the Experimental Traffic Regulations Orders at Commercial Street and Station Road in Abergwynfi be agreed and implemented for a maximum of 18 months.

**Reason for Decision:**

To prevent indiscriminate parking.

**Implementation of Decision:**

The decision is an urgent one for immediate implementation, following the consent of the relevant Scrutiny Chair and is therefore not subject to the call-in procedure.

7. **TRAFFIC ORDERS, LODGE DRIVE, FAIRWOOD DRIVE AND LAUREL AVENUE, BAGLAN**

**Decision:**

That the proposed Traffic Orders at Lodge Drive, Fairwood Drive and Laurel Avenue, Baglan be advertised as detailed on the plan (attached to the circulated report at Appendix A) and subject to there being no objections, the Orders be implemented.

**Reason for Decision:**

To prevent indiscriminate parking in the interest of road safety and to encourage turnover of parking for visitors to the local shops.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item will be subject to external consultation.

8. **COMBINED HIGHWAYS AND NEIGHBOURHOOD WORKS PROGRAMME 2016/2017**

**Decision:**

That the Combined Highways and Neighbourhood Works Programme 2016/2017, as detailed in the circulated report, be approved.

**Reason for Decision:**

To support and progress the key themes and objectives of the Community Plan.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item has been subject to consultation with Local Ward Members via their annual surgery meetings with the Cabinet Member.

9. **ENVIRONMENT AND HIGHWAYS PERFORMANCE INDICATORS FOR QUARTER 3 OF 2015/16**

**Decision:**

That the report be noted.

10. **FORWARD WORK PROGRAMME 2015/16**

**Decision:**

That the Forward Work Programme be noted.

**CHAIRPERSON**



## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

14 April 2016

#### **Report of the Head of Corporate Strategy and Democratic Services - K.Jones**

Matter for Information

Wards Affected: Port Talbot

Officer Urgency Action 1276 re:  
Port Talbot Integrated Transport Hub - Stopping Up Order and  
Diversion of the Highway under Section 247 of the Town and County  
Planning Act 1990

Details of the above Urgency Action taken by the Head of  
Engineering and Transport in consultation with the requisite  
Members, for immediate implementation.

There is no call-in of this matter.

The report was dated 8 March 2016 and is attached below for  
Members' Information.

# NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

## Highways and Engineering Board

14 April 2016

### Urgency Action Report of the Head of Engineering and Transport D. W. Griffiths

**Wards Affected:** Port Talbot

#### **Port Talbot Integrated Transport Hub - Stopping Up Order and Diversion of the Highway under Section 247 of the Town and County Planning Act 1990**

#### **Purpose of the Report**

To seek authorisation for the Director of Environment or Head of Engineering to sign the application for a 'stopping up' order for sections of the highway on Station Road and Heilbronn Way associated with construction of the Port Talbot Integrated Transport Hub and duly submitted to Welsh Government for their approval.

#### **Background**

Construction of the Transport Hub requires an exchange of land between Network Rail (NWR) and the Council, as shown in Appendix 1.

The affected NWR land was the ticket office and forecourt car park franchised to Arriva Trains Wales (ATW). This was used for disabled parking, taxis and passenger drop-off and pick-up; it is now required for the proposed road realignment.

In order to meet DfT requirements, ATW's operation should not be significantly adversely affected by any 'station change'.

In order to meet this requirement, it is proposed to transfer part of the highway to NWR, which will then be 'refranchised' to ATW, to enable their operation to continue reasonably unaffected. The area of land affected is shown in Appendix 1.

The affected highway must be 'stopped-up' before NWR will accept it. There will also be an area of highway 'stopped up' to accommodate the bus station operation. This area is also shown in Appendix 1.

For legal reasons, the Council must authorise the relevant Director or Head of Service to sign the application.

The application form is included as Appendix 2.

### **Financial Impact**

There is no financial impact associated with this report.

Consequences of not approving the authorisation required will seriously affect delivery of the strategic Transport Hub.

### **Equality Impact Assessment**

There are no equality impacts associated with this report.

### **Workforce Impacts**

There are no workforce impacts associated with this report.

### **Legal Impacts**

The 'stopping up' order will remove a section of highway from the Council's asset register that it is legally required to maintain and keep safe.

### **Risk Management**

There are no risk management issues associated with this report.

### **Consultation**

There is no requirement under the Constitution for external consultation on this item.

## **Recommendations**

That authority is delegated to the Director of Environment and the Head of Engineering & Transport to submit a stopping up and diversion of Highways under Section 247 of the Town and County Planning Act 1990 to the Welsh Government, to enable the delivery of the Port Talbot Integrated Transport Hub.

## **Reasons for Proposed Decision**

In order that the Transport Hub can proceed as planned.

## **Implementation of Decision**

The decision is an urgent one for immediate implementation, subject to the consent of the relevant Scrutiny Chair (and is therefore not subject to the call-in procedure.)

## **Appendices**

Appendix 1 - Order Plan C19650-SUO

Appendix 2 - Application Form - S247 - Stopping Up or Diversion of Highways - (2015)

## **List of Background Papers**

'Update on developments for an Integrated Transport Hub in Port Talbot and Network Rail's consultation on closure of the level crossing at Port Talbot Station'; Cabinet Members Briefing, 23 September 2015, Report of the Head of Engineering and Transport; D W Griffiths

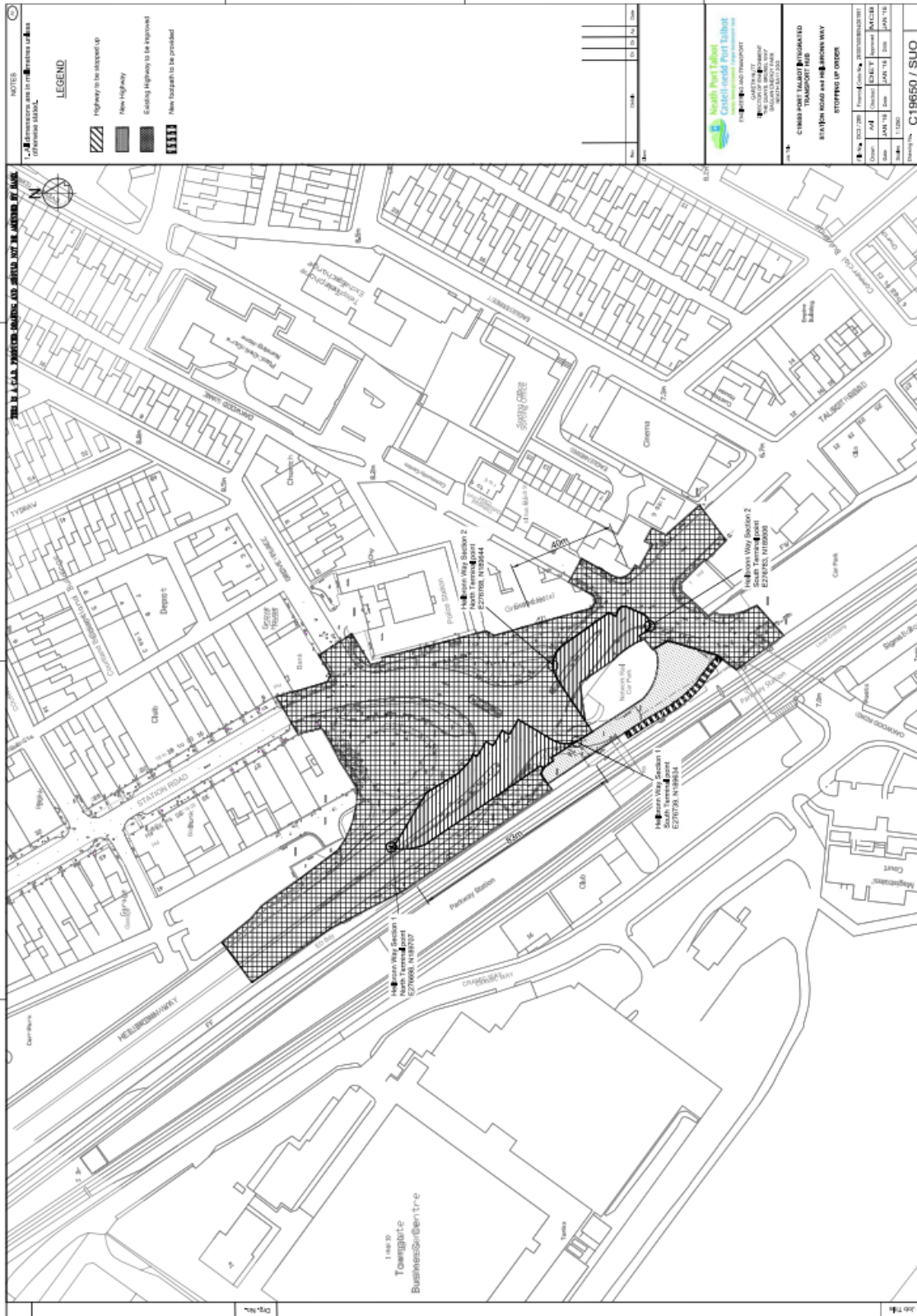
## **Officer Contact**

Brian Biscoe, Programme and Commissioning Manager

Tel. No. 01639 686915

email [b.biscoe@npt.gov.uk](mailto:b.biscoe@npt.gov.uk)

# Appendix One - Order Plan C19650-SUO



**Appendix Two** - Application Form - S247 - Stopping Up or Diversion of Highways - (2015)



Llywodraeth Cymru  
Welsh Government

## Stopping Up and Diversion of Highways Section 247 of the Town and Country Planning Act 1990

### Important

- You have no authority to stop up or divert a highway until the notice announcing that the Welsh Ministers have made an Order is published. Not only is it an offence to obstruct or interfere with a highway before this is done, but it may also make it impossible for the Welsh Ministers to make an Order.
- Please read the guidance notes at the end of this form before answering any questions.
- Please ensure all the necessary enclosures accompany this form (see guidance note)

### A - Names and Addresses

Please give:

the address of the place where  
the highway(s) is/are situated

|                                 |
|---------------------------------|
| O/S PORT TALBOT RAILWAY STATION |
| HEILBRONN WAY, PORT TALBOT      |
|                                 |

the name, address  
and telephone number  
of the Council Planning Department  
for the highway(s) concerned

|   |
|---|
| NPTCBC                                    |
| THE QUAYS, BRUNEL WAY                     |
| BAGLAN ENERGY PARK                        |
| Postcode SA11 2GG Telephone: 01639 686868 |

the name, address  
and telephone number  
of the Council Highways Department  
if different from above

|                                 |
|---------------------------------|
| AS ABOVE                        |
|                                 |
| Postcode: Telephone:            |
| MARTIN BRUMBY, HIGHWAYS MANAGER |

*(Named contact also, if available)*

the name of the Community  
or Town Council and  
the address of its Clerk  
(if none, put 'none')

|                          |
|--------------------------|
| NONE                     |
| PostPostcode: Telephone: |

the developer's full name,  
address and telephone number

|   |
|---|
| NEATH PORT TALBOT COUNTY BOROUGH COUNCIL            |
| THE QUAYS, BRUNEL WAY, BAGLAN ENERGY PARK, SA11 2GG |
| Postcode: SA11 2GG Telephone: 01639 686868          |

the applicant's full name, address, postcode  
and telephone number if not the developer

|                          |
|--------------------------|
| AS ABOVE                 |
|                          |
| PostPostcode: Telephone: |

the agent's full name, address  
and telephone number  
(if none, put 'none')

|                      |
|----------------------|
| NOT APPLICABLE       |
|                      |
| Postcode: Telephone: |

the names of two local newspapers and  
the days on which they are published

|  |
|--|
|  |
|--|

a contact name, address and telephone number of a local  
public office where the public may inspect the Order and  
deposited plan free of charge  
*(The office would usually be expected to be open during  
normal business hours. Prior agreement with the Office  
should be sought)*

|  |
|--|
| NEATH PORT TALBOT COUNTY BOROUGH COUNCIL       |
| PLANNING DEPARTMENT,                           |
| THE QUAYS, BRUNEL WAY, BAGLAN ENERGY PARK      |
| PostPostcode: SA11 2GG Telephone: 01639 686868 |

**B - The Development**

Describe briefly the development, which necessitates the proposed stopping up, or diversion. You should also attach a statement justifying this stopping up or diversion, either as an appendix or as a covering letter.

|   |
|---|
| <b>PORT TALBOT INTEGRATED TRANSPORT HUB</b> |
|   |
|   |
|   |

- Who granted planning permission for this development?
  - What is the date of this permission?
  - On what date is work on the development expected to start?
  - Is there a related compulsory purchase Order, or other statutory action? Yes  No
- If 'Yes', please give details.

|  |
|--|
|  |
|  |
|  |
|  |

**C - Highway to be stopped up or diverted**

- Is it:
  - all purpose highway     bridleway     footpath     or cycle track
  - (including footways and verges)
- What is its name? 
  - and classification number? (if any)

● Description of each section

|   | (Maximum if appropriate) |                | Area in square metres if irregular in shape | Terminal points    |                    |
|---|--------------------------|----------------|---|--------------------|--------------------|
|   | Length (metres)          | Width (metres) |   | From               | To                 |
| 1 | 83 m                     | 16 m           | 1113 m2                                     | E 276698, N 189707 | E 276739, N 189634 |
| 2 | 40 m                     | 15 m           | 640 m2                                      | E 276768, N 189644 | E 276783, N 189606 |
| 3 |                          |                |   |                    |                    |
| 4 |                          |                |   |                    |                    |

● Who owns the land on either side of each section?

|   |  |
|---|--|
| 1 | NEATH PORT TALBOT COUNTY BOROUGH COUNCIL |
| 2 | NETWORK RAIL                             |
| 3 |  |
| 4 |  |





**D - Consents**

- Please confirm in writing that the consent of every person having an interest in the land to be developed whether adjoining or under the highway to be stopped up necessary to enable the development to be carried out has been obtained. If 'Yes', please attach these consents.

If 'No', please attach any consents received and give particulars below of those that you have yet to obtain.

|  |
|--|
| ● YES –PLEASE SEE ATTACHED SCHEDULES 05 AND 06 |
| ●  |
| ●  |

(Continue on a separate sheet)

**WARNING** – IF THERE IS NO EVIDENCE TO THE CONTRARY, THEN IT IS PRESUMED THAT THE OWNERS OF THE ADJOINING LAND OWN THE SUB-SOIL OF THE HIGHWAY, UP TO THE CENTRE LINE. THE MAKING OF AN ORDER MAY BE DELAYED OR FRUSTRATED IF YOU FAIL TO OBTAIN CONSENT FROM THE OWNER OF THE SUB-SOIL. EVEN IF AN ORDER IS MADE A DEVELOPMENT MAY BE FRUSTRATED IF CONSENT HAS BEEN WITHHELD.

**E - New highway to be provided (if any)**

- Will it be:  
all purpose highway  bridleway  footpath  or cycle track

- Has the highway authority been asked to accept responsibility for maintaining the new highway? Yes  No

If 'Yes', please attach copies of any correspondence.

- Who owns the land to be dedicated as new highway? NETWORK RAIL / NPTCBC

- If the applicant will not own or control the land to be dedicated, has the landowner's consent been given to the proposed dedication? Yes  No

- Describe highway to be provided and give approximate measurements (maximum length and maximum width)

|  |
|--|
| A NEW SINGLE LANE TWO WAY 7.3m WIDE SECTION OF HIGHWAY CONNECTING HEILBRON WAY     |
| TO TALBOT ROAD, RUNNING PARALLEL WITH THE ADJACENT RAILWAY LINE IS TO BE PROVIDED  |
| ALONG WITH A 2.5m WIDE SHARED FOOTWAY/CYCLEWAY AS SHOWN IN DRAWING 04 ..C19650/SUO |
| ATTACHED   |
|  |
|  |
|  |
|  |

**F - Highway to be improved (if any)**

● Is it: all purpose highway  bridleway  footpath  or cycle track

● What is its name?   
and classification number? (if any)

● Description of highway(s) to be improved including terminal points and approximate measurements (maximum length and maximum width).

|  |
|--|
| STATION ROAD: 90m in length, 7.3m wide. Terminal points – E276747, N189749 to E276759, N189719 |
| HEILBRONN WAY: 88m in length, 16m wide. Terminal points - E276672, N189783 to E276719, N189663 |
| GROVE PLACE: 20m in length, 9m wide. Terminal points -E276762, N189723 to E276778, N189732     |
| TALBOT ROAD: 58m in length, 10m wide. Terminal points – E276783, N189604 to E276832, N189573   |
|  |
|  |
|  |

**G - Applying in anticipation of planning permission in accordance with Section 253 of the Act**  
(Normally only applicable to Local Authority or Statutory Undertakers unless (D) or (E) applies)

● If you are applying in anticipation of planning permission, then please state:

(A) the name of the local authority or statutory undertaker which is applying

(B) the date on which it applied

or (C) the date on which the local authority or statutory undertaker applied to a government department for deemed planning permission under section 90 of the Act or section 2 of the Opencast Coal Act 1958

or (D) the date on which the application was referred to the Welsh Government under section 77 of the Act

or (E) the date on which an appeal was made to the Welsh Government under Section 78 of the Act

**H - Undertaking and declaration**

- I declare that:

I understand that authority to stop up or divert a highway is conferred solely by the publication of a notice announcing that an Order has been made:

Except to the extent authorised by or under some other statutory provision, the highway(s) to be stopped up or diverted is/are in no way obstructed and is/are fully available for use.

- I undertake that:

Except to the extent authorised as above, such highway(s) shall in no way be obstructed before the Order comes into operation.

- All the information given in this form is, to the best of my knowledge and belief, true and accurate.

- I apply for an Order to authorise the stopping up or diversion of the highway(s) described above.

|          |                      |
|----------|----------------------|
| Signed   | <input type="text"/> |
| Name     | <input type="text"/> |
| Position | <input type="text"/> |
| Date     | <input type="text"/> |



Last update: Aug 2015

**Please check that you have enclosed everything specified in the guide then send your application to:**

**Orders Branch  
Transport  
Welsh Government  
Cathays Park  
Cardiff CF10 3NQ**

**Failure to submit all necessary documentation will result in your application being delayed. Your attention is drawn to the guidance notes within this application form.**

**Check List – Items to be submitted with the application (please refer to check enclosures)**

**PLEASE SEE ATTACHED CHECK LIST SCHEDULE (page 9)**

- Approved planning permission – (Order cannot be made without it)
- One** set of the plans approved by the above planning permission, including the approved site layout plan.
- One** copy of existing ground floor plan indicating the approved site boundary edged red and the existing highway boundary within the approved site edged blue.
- One** copy of existing highway layout taken from an up to date Ordnance Survey map scale 1/1250 or 1/500 as appropriate.
- Four** copies of proposed Order plan, showing the highway to be stopped up or diverted to scale as above (see guidance note).
- One** copy of Section 106 agreement (if applicable).
- One** copy of Compulsory Purchase Order details (if applicable).
- S253 relevant documents to be submitted (if applicable).
- Copies of correspondence with statutory undertakers.
- Copies of correspondence with highway authority including their approval to the proposal together with a plan.
- Photograph(s) of the location may be helpful (*optional*).

## Guidance Notes

### To be read before completing the application form for stopping up or diversion Orders

### These notes relate to Orders under Section 247 of the Town and Country Planning Act 1990

#### Definitions

- 'Highway' means land over which the public have certain rights of way. Highways may be classified as follows:
  - 'all-purpose highway' means one over which the public have rights of way on foot and with vehicles, and over which they may exercise an animal that can use a bridleway;
  - 'carriageway' means a way forming all, or part of, a highway (other than a cycle track) over which the public have a right of way for the passage of vehicles;
  - 'footway' means that part of an all-purpose highway over which the public have a right of way on foot only;
  - 'bridleway' means a highway over which the public have rights of way on foot and on horseback, or when leading horses, with or without a right to drive any sort of animal along that highway. There is no other right of way on a bridleway, except in certain circumstances for non-motorised bicycles.
  - 'footpath' means a highway over which the public have a right of way on foot.
  - 'cycle track' means a way forming all, or part of, a highway, over which the public have a right of way on pedal cycles, with or without a right of way on foot. There is no other right of way on a cycle track.

#### Welsh Ministers' Powers

- Under section 247 of the Act, the Welsh Ministers may, by Order, authorise the stopping up or diversion of any highway, if it is satisfied that it is necessary to do so to enable development to be carried out in accordance with planning permission granted under part III of the Act, or to be carried out by a government department.

Therefore a copy of the relevant planning permission must be submitted before an application can proceed – see advice under "Enclosures".
- In the case of footpaths and bridleways, section 257 of the Act empowers a local planning authority to make a stopping up or diversion

Order if satisfied that it is necessary to do so to enable development to be carried out in accordance with planning permission granted under Part III of the Act, or to be carried out by a government department.

- Where an application for the stopping up or diversion of all-purpose highways also affects a footpath the Welsh Ministers may make the Order stopping up or diverting all-purpose highways and footpath.

#### Enclosures

- When the Welsh Government is considering an application to stop up or divert a highway, it must be able to understand the effect of the development on the highway. Also, it needs to know that the local highway authority have been fully consulted on the proposed stopping up or diversion. Therefore, it requires a letter and related plan confirming that the local highway authority agree to the proposed stopping up or diversion.
- It is essential that measurements be accurately described in the Order schedule, measurements must be to scale. It should be possible to scale the measurements from the approved plan and the Order plan and for both to agree.
- You should send the following items with your application:
  - a copy of the planning permission granted under part III of the Act, together with any plans. **Applicants are reminded that an Order can only be made if Welsh Ministers are satisfied that it is necessary to do so in order to enable the development for which permission has been granted to be carried out. Where only an outline permission has been granted it may not be possible to meet this test.**
  - a copy of the approved site layout plan with the site boundary edged red and the existing highway within that site edged blue.
  - copies of correspondence with the highway authority.
  - copies of correspondence with statutory undertakers.
  - a plan showing the highway to be stopped up or diverted.

Last update: Aug 2015

## Applying in anticipation of planning permission in accordance with Section 253

Copy of the application for planning permission and relevant plans, a copy of the appeal, CPO or submission to the Welsh Assembly Government.

### Submission of plans for incorporation in Order

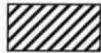
- The following will be required:

4 copies of an up to date plan, or plans A3 or A4 size based on Ordnance Survey and drawn to a scale of 1/1250 or 1/500 or to other suitable scales.

The plans should show existing highway(s) clearly labelled and be marked to show the details of stopping up etc as indicated below. It is also important that sufficient of the surrounding area appears on the plan to enable the location to be easily identified. Where locations to which reference is made in the form do not appear on the plan, their direction and the distance in metres from the end of the highway to be stopped up should be indicated.

plan(s) to be marked as follows:

- a) The highways proposed to be stopped up or diverted should be shown by zebra hatching.



- b) any new highway (all-purpose highways, footpaths or bridgeways) pursuant to the Order should be shown by stipple:



- c) Any existing highway to be improved pursuant to the Order should be shown by crossing hatching over the affected length. The cross hatching should also include any widening or realignment:



- d) Any private means of access to premises or footpath to be stopped up should be shown in solid black:



- e) Any new means of access to premises should be shown by thin diagonal hatching:



- f) New footpath to be provided:



- g) All plans must clearly show a North point, preferably prepared so that North is shown parallel with the vertical side of the plan:

- h) The terminal points of the lengths of highway proposed to be stopped up or diverted must be clear on the plans:

- i) Highways such as footpaths and bridleways must be identified in Orders in words eg “the footpath/bridleway leading to North Street from “West Road”. Sufficient information should be given on the plans to enable an adequate description to be prepared:

- j) An unmarked copy of the above plan is required.

- Measurements – metric, taken from a terminal point(s) clearly identifiable on the plan.
- No other details are required.

### Timescale for making an Order

- Once the details of an application have been agreed, it can take a **minimum of 5 months** to make an Order providing there are no objections:

If objections are received and cannot be resolved within a reasonable timescale, it will normally be necessary for the Welsh Assembly Government to hold a local inquiry. **In such cases the period before a decision is taken will be considerably longer, possibly a year or even longer in some cases.**

### Objections

- If any objections to the proposed Order are made to the Welsh Government, they will be copied to the applicant so that he may, if he wishes, negotiate with the objectors with a view to resolving the objections. Where objections cannot be resolved within a reasonable timescale, it will normally be necessary for the Welsh Government to hold a local inquiry.

### Return of form

- One completed copy of form TCPA 247(2015) (together with all the necessary enclosures) should be sent to:

Orders Branch  
Transport  
Welsh Government  
Cathays Park  
Cardiff  
CF10 3NQ.



**Check List – Items to be submitted with the application (please ✓ to check enclosures)**

|   |  |   |
|---|--|---|
| ✓ | Approved planning permission – (Order cannot be made without it)   | 00 -Planning Application form attached<br><br>P2015/1128 submitted December 2015. Can be seen at <a href="http://planning.npt.gov.uk">http://planning.npt.gov.uk</a>  |
| ✓ | <b>One</b> set of the plans approved by the above planning permission, including the approved site layout plan.  | 01-Location Plan C19650-CR1<br>02-Site Plan, Streetscene, Materials & Landscaping   |
|   | <b>One</b> copy of existing ground floor plan indicating the approved site boundary edged red and the existing highway boundary within the approved site edged blue. | NA  |
| ✓ | <b>One</b> copy of existing highway layout taken from an up to date Ordnance Survey map scale 1/1250 or 1/500 as appropriate.  | See 01-Location Plan C19650-CR1<br>03-Existing Road Layout  |
| ✓ | <b>Four</b> copies of proposed Order plan, showing the highway to be stopped up or diverted to scale as above (see guidance note).                                   | 04 -Order Plan C19650-SUO   |
|   | <b>One</b> copy of Section 106 agreement (if applicable).  | NA  |
|   | <b>One</b> copy of Compulsory Purchase Order details (if applicable).  | NA  |
|   | S253 relevant documents to be submitted (if applicable).   | NA  |
| ✓ | Copies of correspondence with statutory undertakers.   | 05 -Copy of E-mail from Network Rail re agreement in principal to the scheme<br><br>06 -Schedule and copies of correspondence to date with Statutory Undertakers<br>British Telecom<br>Western Power<br>National Grid<br>WelshWater<br>Wales and West Utilities<br>GTC<br>Virgin Media<br>Public Sewers |
|   | Copies of correspondence with highway authority including their approval to the proposal together with a plan.   | NA (Highway Authority Making Application)   |
| ✓ | Photograph(s) of the location may be helpful ( <i>optional</i> ).  | 07  |

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## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

14<sup>th</sup> April 2016

#### Joint Report of the Head of Streetcare -

M. Roberts and **Head of Engineering and Transport** – D.W.Griffiths

#### Matter for Decision

**Wards Affected:** All Wards

#### Parking Enforcement at Gnoll Country Park

#### Purpose of Report

- 1 To consider extending the Council's off-street parking order to cover the Gnoll Country Park car park.

#### Executive Summary

- 2 A survey within the Gnoll country park has identified that circa 25% of car drivers are not purchasing a ticket. Staff within the Gnoll have tried to encourage all users to pay, but with limited success, and staff have indicated that the problem seems to be increasing. Consequently, the Council's off-street parking order needs to be extended to cover the Gnoll Country Park so the charges can be enforced effectively.

#### Background

- 3 Members will recall that as part of the Forward Financial Plan, from the 1<sup>st</sup> April 2015 there was an increase in the charge within the Gnoll Country Park from £1 to £2 all day. Furthermore the annual pass was increased from £31 to £40 and the parking attendants were redeployed with two Pay & Display machines installed within the Gnoll car park.
- 4 Despite the efforts of the Gnoll staff to encourage visitors to pay, users are becoming increasingly aware that there is presently no effective enforcement in place and an increasing number are choosing not to pay.

- 5 Surveys within the car park have identified that circa 25% of car users are currently not purchasing a ticket.

Income for May 14 – October 14 was £28,627

Income for May 15 – October 15 was £44,316

- 6 For the Authority to meet its commitments within the FFP and to continue to improve the sustainability of the park, consideration needs to be given to including the Gnoll Country Park Car Park into the off-street parking order to facilitate effective enforcement.
- 7 Once incorporated into the Council's off-street parking order, enforcement can be undertaken on an ad-hoc basis by the Council's parking enforcement officers.
- 8 Charges have been in effect at the Gnoll for several years now and any displacement from the car park to the access road/local streets has generally already occurred. This has not been particularly problematic and at present no control measures outside of the park are proposed. If visitor parking on the access road becomes problematic then an order for double yellow lines can be progressed, funded by the operational budget for the Gnoll.
- 9 Free parking is currently not permitted for any event in the park and this would continue, with the off-street parking order applying 7 days a week.
- 10 All other day to day management of the car park will remain the responsibility of the parks section.

### **Financial Impact**

- 11 An amendment to the off-street parking order requires the proposal to be placed in a local Newspaper; the cost of circa £1500 will be met by the operational budget for the Gnoll.
- 13 Additional/revised signs would be needed within the Country Park, at a cost of circa £2,500, which will also be met by the operational budget for the Gnoll.
- 14 Whilst site income will be retained within the park budget, the monies from any parking fines will be retained by parking services to assist with the cost of ad-hoc visits and any appeals.

- 15 Maintenance of the car park will continue to be met from within the Gnoll Park operational budget, and charges will continue to be set separately from other off-street provision across the County Borough.

### **Equality Impact Assessment**

- 16 A Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the assessment it has been determined that this proposal does not require an Equalities Impact Assessment

### **Workforce Impact**

- 17 Ad-hoc enforcement visits, although limited, will be a demand on the Council's Parking Services.

### **Legal Impact**

- 18 A legal order is required to effect the proposed change.

### **Risk Management**

- 19 If the Gnoll Country Park does not continue to move towards a cost neutral position then the sustainability of the park going forward will continue to be called into question in the current climate of austerity.

### **Consultation**

- 20 A legal order to effect an amendment to the off-street parking order will be subject to public advertisement and should any objections be received they will be presented for Member consideration before the order is made.

### **Recommendation(s)**

- 21 It is recommended that effective enforcement of charges at the Gnoll Country Park is facilitated by amending the Council's off-

street parking order and undertaking the associated actions as detailed in the report.

### **Reason for Proposed Decision(s)**

- 22 To protect an important income stream which supports the running of the park.

### **Implementation of Decision**

- 23 The decision is proposed for implementation after the three day call in period.

### **Appendices**

- 24 Plan of area to be incorporated into the off-street parking order.

### **List of Background Papers**

- 25 Equalities Impact Screening Assessment

### **Officer Contact**

- 26 Mr Wayne Curtis, Principal Officer Tel: 01639 686390 or e-mail: [w.curtis@npt.gov.uk](mailto:w.curtis@npt.gov.uk)

## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

14<sup>th</sup> April 2016

### Report of the Head of Streetcare

M. Roberts

#### Matter for Decision

Wards Affected: All

#### Section S34B and 34C Environmental Protection Act 1990

#### Purpose of Report

- 1 To advise Members of additional powers in the Environmental Protection Act 1990 regarding the stopping and seizure vehicles, that are suspected of being used in specified waste crimes.
- 2 To seek Member approval for delegation of these powers to appropriate officers

#### Executive Summary

- 3 The Council has an active waste enforcement section and continues to take the highest level of enforcement action in Wales. These powers will assist officers in continuing to achieve this.

#### Background

- 4 During the course of their duties, the Waste Enforcement Officers have, in conjunction with Legal Services and the Police seized vehicles which they suspected of being used in waste crimes under the S6 (1) of the Control of Pollution (Amendment) Act 1989.
- 5 The provisions under S6(1) of the Control of Pollution (Amendment) Act 1989 have now been repealed and replaced by provisions under Sections 34B and 34C of the Environmental

Protection Act 1990. These new provisions now give this Authority the power, in conjunction with the Police, to stop and if necessary seize a vehicle reasonably believed to have been used in a relevant offence. For the purposes of this report a relevant offence includes an offence under S33 Environmental Protection Act 1990 (the deposit of controlled waste)

- 6 The Proper Officer Provisions in the Constitution of Neath Port Talbot sets out legislation relevant to Waste Enforcement, including the EPA 1990 and are delegated to the Director of Environment, the Head of Streetcare and the Neighbourhood Services Manager.
- 7 These delegated powers need to be extended to include the revised provision under Sections 34B and 34C of the EPA 1990.

### **Financial Impact**

- 8 There are no financial impacts associated with this report.

### **Equality Impact Assessment**

- 9 There are no equalities impacts associated with this report

### **Workforce Impact**

- 10 There are no workforce impacts associated with this report

### **Legal Impact**

- 11 These powers require delegation to officers prior to implementation.

### **Risk Management**

- 12 There are no risk management issues associated with this report.



## **Crime and Disorder Impacts**

- 13 The Council will be able to use these new powers when investigating waste crime

## **Consultation**

- 14 There is no requirement under the Constitution for external consultation on this item

## **Recommendation(s)**

- 15 (i) It is recommended that Members approve the delegation of powers pertaining to Section 34B and 34C of the EPA 1990 to the Director of Environment, the Head of Streetcare and the Neighbourhood Services Manager
- (ii) The Constitution be updated to include the revised provisions

## **Reason for Proposed Decision(s)**

- 16 To allow Officers, in conjunction with Legal Services and the Police the ability to legally seize any vehicle, trailer or mobile plant and its contents which is suspected of being used in waste crimes.

## **Implementation of Decision**

- 17 The decision is proposed for implementation after the three day call in period

## **Appendices**

- 18 There are no appendices to this report

## **List of Background Papers**

- 19 There are no background papers to this report

## **Officer Contact**

20 Mr. Andrew Lewis, Waste and Neighbourhood Services Manager.  
Tel 01639 686021 or e-mail:[a.lewis@npt.gov.uk](mailto:a.lewis@npt.gov.uk)

Mr Mike Roberts, Head of Streetcare. Tel: 01639 686966 or e-mail:[m.roberts@npt.gov.uk](mailto:m.roberts@npt.gov.uk)

## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

14th April 2016

### Report of the Head of Streetcare

M. Roberts

#### Matter for Information

**Wards Affected:** All Wards

#### Waste Enforcement Update

#### Purpose of Report

- 1 To update Members on the Council's Waste Enforcement activity.

#### Executive Summary

- 2 The Council has an active waste enforcement section and continues to take the highest level of enforcement action in Wales with regard to fly –tipping in particular.

#### Background

- 3 At the Environment and Highways Scrutiny meeting of February 2016, Members requested a report on activity within the waste enforcement section.
- 4 Waste enforcement officers respond on a daily basis to service requests of a very diverse nature. The challenge is to prioritise these requests and investigate them within a designated response time.
- 5 During the last five years, service requests including requests for litter/dog fouling patrols, have been as follows:
  - 2010/11 - 4446
  - 2011/12 - 4533

- 2012/13 - 4269
- 2013/14 - 3967
- 2014/15 - 4478

6 The waste enforcement section tackle many aspects on 'environ-crime' and anti-social behaviour including:

- fly-tipping;
- littering;
- dog fouling;
- abandoned vehicles;
- overgrown land/waste in gardens;
- presence of syringes on private land;
- inappropriate presentation of domestic waste
- inappropriate presentation of commercial waste
- trade waste contract checking;
- household waste and recycling centre permit checks and
- waste carriers licence checks

7 When dealing with service requests, officers frequently have to serve legal notices in order to ensure that the complaint is resolved satisfactorily. Some of the notices use are listed below:

- Requests for information (EPA 1990 s71)
- Prevention of Damage by Pests Act 1948 (waste in gardens)
- Instruction to remove waste accumulations (RDAA 1978)
- Presentation of Household Waste (EPA1990 s46)
- Presentation of Commercial Waste (EPA 1990 s47)
- Removal of waste from land (EPA 1990 s59)
- Request to produce Waste Transfer Notes (EPA 1990 s34(5))
- Notice to override Data Protection Act (DPA 1998 s29 (3))
- Request for information (Environment Act 1996 s108)

8 Statistics produced for the National Fly-tipping database (Fly Capture) has confirmed that Neath Port Talbot CBC has been the leading Authority in Wales for the last 10 years in relation to prosecuting individuals for the illegal depositing of waste (fly-tipping) and allied to this the Authority has undertaken prosecutions for a variety of other environmental offences.

9 As a result, further to the above service demand, the following actions were achieved:

### 2010/11

- 10 433 fixed penalty notices were issued for offences of litter/dog fouling/incorrect waste presentations and two or more vehicles for sale on the highway.
- 11 A total of 65 people were prosecuted for various environmental crimes: 33 individuals were prosecuted as a result of waste being illegally dumped (fly tipping) and a further 4 people received formal cautions for this offence). A further 28 prosecutions were undertaken for other offences (dog control order contravention/inappropriate waste presentation/waste in gardens/non-payment of litter/dog fouling fines).
- 12 A total of 584 legal notices were served on individuals for various reasons.

### 2011/12

- 13 232 fixed penalty notices were issued for offences of littering/dog fouling/incorrect waste presentations/failure to produce waste transfer notes
- 14 A total of 90 people were prosecuted for environmental crimes: 44 individuals were prosecuted as a result of waste being illegally dumped (fly tipped) and a further 7 people received formal cautions for this offence). A further 39 prosecutions were undertaken for other offences (dog control order contravention/waste in gardens/inappropriate waste presentation/non-payment of litter/dog fouling fines/not having a waste carriers licence).
- 15 In addition 1676 warning letters were issued to “whole streets” where unidentifiable waste was found in the rear lanes.
- 16 A total of 879 legal notices were served on individuals for various reasons.

### 2012/13

- 17 302 fixed penalty notices were issued for offences of littering/dog fouling/incorrect waste presentations

- 18 A total of 74 people were prosecuted for various environmental crimes. (40 individuals were prosecuted as a result of waste being illegally dumped (fly tipping) and a further 32 prosecutions were undertaken for other offences (dog control order contravention/inappropriate waste presentation/waste in gardens/failure to give information upon request/non-payment of dog fouling/litter fines).
- 19 In addition 1160 warning letters were issued to “whole streets” where unidentifiable waste was found in the rear lanes.
- 20 A total of 1067 legal notices were served on individuals for various reasons.

#### 2013/14

- 21 344 fixed penalty notices were issued for offences of littering/dog fouling/incorrect waste presentations
- 22 A total of 72 people were prosecuted for various environmental crimes: 34 individuals were prosecuted as a result of waste being illegally dumped (fly tipping) and a further 9 people received formal cautions for this offence. A further 29 prosecutions were undertaken for other offences (dog control order contravention/inappropriate waste presentation/waste in gardens/failure to give information upon request/non-payment of dog fouling/litter fines)
- 23 In addition 572 warning letters were issued to “whole streets” where unidentifiable waste was found in the rear lanes.
- 24 A total of 709 legal notices were served on individuals for various reasons.

#### 2014/15

- 25 380 fixed penalty notices were issued for offences of littering/dog fouling/dogs on beach/failure to produce waste transfer notes.
- 26 A total of 69 people were prosecuted for various environmental crimes: 36 individuals were prosecuted as a result of waste being illegally dumped (fly tipping). A further 33 prosecutions were

undertaken for other offences (dog control order contravention/inappropriate waste presentation/no waste carriers license/non-payment of dog fouling/litter fines)

- 27 In addition 738 warning letters were issued to “whole streets” where unidentifiable waste was found in the rear lanes.
- 28 A total of 293 legal notices were served on individuals for various reasons.

### Other Activity

- 29 Over the years the section has developed a close working relationship with external agencies (Police, NRW, Fire Service etc.) and due to the good results achieved the Council’s reputation has been enhanced externally.
- 30 The team has also been very involved in a recent County Borough wide survey of Commercial properties for the purpose of confirming what provisions each business has in place for their trade waste collection. Furthermore, the intervention of waste enforcement officers has ensured that all the trade waste collected and disposed of by the Council is paid for by the producer.
- 31 Enforcement work has also been carried out at the Council’s Household Waste Recycling Centres. This work involves the scrutinising of van permits to ensure that the waste being deposited is not commercial waste. The work has included visiting properties named on the permits to confirm that the waste has arisen from the property stated. As a result of this work there has been significant saving to the Authority in respect of landfill charges.
- 32 On a daily basis officers make local enquiries in response to any waste found illegally deposited such as in rear lanes etc. Where possible they ensure that the producer of the waste removes the waste themselves.
- 33 All officers are conscious of the importance of recycling and during the course of their working day they advise and encourage the public to recycle.

- 34 During the course of responding to service requests, waste enforcement officers will frequently identify potential fraudulent claims for single occupancy council tax and or housing benefit. As a consequence they will routinely liaise with the Council Tax section to share any intelligence that they can in relation to the above.
- 35 During the last few months the section has also developed its own “twitter account”. This social media channel has been used to interact with the public and our external partners. All the activities and enforcement action taken by the team are publicised on the site. They have also attempted to engage the public by asking for assistance in solving several fly tipping incidents by putting images on-line and affording the opportunity of providing the Council with information.

### **Financial Impact**

- 36 Taking enforcement action and reducing enviro-crime reduces the cost to the public purse of addressing problems, and helps maintain high standards of local environmental quality.
- 37 The income from fixed penalty notices, around £15,000 annually, helps to reduce the cost of the waste enforcement section

### **Sustainable Development**

- 38 Enforcement against ‘enviro-crime’ leads to a cleaner, safer, environment

### **Equality Impact Assessment**

- 39 There are no equality impacts associated with this report

### **Workforce Impact**

- 40 Actions in respect of ‘enviro-crime’ is constrained by the level of resources that the Council can afford to allocate to waste enforcement.



## **Legal Impact**

41 There are no legal impacts associated with this report.

## **Risk Management**

42 Continued budget pressures present a risk to resourcing levels.

## **Crime and Disorder**

43 Waste Enforcement Officers work closely with local neighbourhood policing teams. A primary purpose of the enforcement team is to prevent and detect crimes. Over the years the team have identified and prosecuted serial offenders who have subsequently received custodial sentences, community service orders and/or significant levels of fines.

## **Consultation**

44 There is no requirement under the Constitution for external consultation on this item

## **List of Background Papers**

45 There are no background papers to this report

## **Officer Contact**

46 Mr Andrew Lewis, Waste and Neighbourhood Services Manager.  
Tel 01639 686021 or e-mail: a.lewis@npt.gov.uk

47 Mr Mike Roberts, Head of Streetcare. Tel: 01639 686966 or e-mail:m.roberts@npt.gov.uk

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## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

14<sup>th</sup> April 2016

### Report of the Head of Streetcare

M. Roberts

#### Matter for Information

**Wards Affected:** All Wards

#### Recycling Trial

#### Purpose of Report

- 1 To update Members on the containers to be used for the Council's Recycle+ kerb sort recycling service.

#### Executive Summary

- 2 The Council has undertaken a recycling container trial and the 180 litre reusable white bag with diagonal divider is to be replaced with two 90 litre reusable bags which addresses criticism received from the public and significantly speeds up collections thereby increasing efficiency of the collection service.

#### Background

- 3 The Council's Waste Strategy, considered by Cabinet in April 2015, is generally aligned to Welsh Government's (WG) Collections Blueprint. The Blueprint is WG's preferred service configuration for the collection of waste from householders. The Blueprint advocates the collection and sorting of recyclables at the kerbside.
- 4 Recycle+ allows sorting at the kerbside of dry recyclables presented for collection by the householder and is considered to produce high quality recyclables and minimise contamination.

- 5 The Council has rolled-out its kerb sort recycling collection service to approximately one third of the County Borough under the banner “Recycle+”, and is preparing the next phases of roll-out. The phase II roll-out is due to take place in April 2016 whilst the third and final phase is programmed to be completed before the end of 2016/17.
- 6 As part of the initial roll-out householders were provided with the following collection containers for recycling.

| <b>Container</b>            | <b>Material</b>             |
|-----------------------------|-----------------------------|
| 40l box                     | Glass                       |
| 40l box w/lid               | Paper & textiles            |
| 180l reusable bag w/divider | Plastics & cans / cardboard |
| Battery bag                 | Batteries                   |

- 7 The Council has received feedback from Members, residents and operational staff regarding the collection containers, in particular raising concerns about the large re-useable bags with dividers. Specifically the large bags were difficult to handle both for residents and operational staff and the divider did not keep the materials separate in the two sections of the bag as it is not sewn at the base, leading to contamination of recyclables and additional work for the staff at the kerbside.
- 8 As a result of this feedback a recycling container trial was undertaken whereby householders on selected Recycle+ collections rounds were given different collection containers; one area was supplied with two reusable bags whilst the other was supplied with the trolley box system as being used in areas such as Conwy. Food and garden waste was collected from existing containers in both areas:
- 9 One round in the Margam area trialled the following containers:

| <b>System using Two Reusable Bags</b> |                  |
|---------------------------------------|------------------|
| <b>Container</b>                      | <b>Material</b>  |
| 40l box                               | Glass            |
| 40l box w/lid                         | Paper & textiles |
| 90l reusable bag                      | Plastics & cans  |
| 90l reusable bag                      | Cardboard        |
| Battery bag                           | Batteries        |

Another round in the Pontrhydyfen/Tonmawr area trialled:

| <b>System using Trolley Boxes</b> |                   |
|-----------------------------------|-------------------|
| <b>Container</b>                  | <b>Material</b>   |
| 45l box w/lid                     | Paper & textiles  |
| 55l box                           | Glass & cardboard |
| 55l box                           | Plastics & cans   |
| Battery bag                       | Batteries         |

The areas were selected for operational reasons and were considered to be representative of properties across the County Borough.

- 10 Feedback was collected from residents and operational staff. The feedback was analysed in conjunction with quantities of recyclables collected and a summary of the findings is set out below.
- 11 With regard to the two Reusable Bags system (compared to the single 180 litre bag):
- 78% of households responding to the survey stated that they preferred the two Reusable Bags system;
  - 85% stated that the smaller bags were easier to lift and move;
  - 87% stated that the smaller bags were easier to store; and
  - 84% thought the system helped them recycle more.

12 With regard to the Trolley Box system (compared to the single 180 litre bag):

- 61% of households responding to the survey stated that they preferred the trolley box system;
- 62% stated that the trolley boxes were easier to lift and move;
- 72% stated that the trolley boxes were easier to store; and
- 58% thought the system helped them recycle more.

Furthermore,

- 55% thought the Trolley Box system had less capacity for recyclables.

Residents also commented on difficulties at properties with stepped access.

13 The Trolley Box system is being promoted by Welsh Government officers and their consultants such as WRAP. Feedback however from members of the public, the collection crews and supervisors in our trials, indicated that the trolley box system allowed for the separate collection of fewer materials compared to the other system trialled. The trolley box system also potentially increases the operational time to segregate the materials at the kerbside which could impact on the number of households serviced by any one collection crew. Furthermore, the system is expensive to implement. [A unit cost of some £34 means the cost of implementation would be approaching £2.2Million for all households in the County Borough.] Conversely, whilst the amount of material collected was significantly down in the trial, there was anecdotal evidence to suggest the recycling material produced was of higher quality.

14 Tonnage data was analysed comparing the tonnage of recyclables collected for the 4 week period immediately before the trial with the 4 week period of the trial itself. It is recognised that the tonnage of

recyclables varies up and down throughout the year, however the pilot round with the Trolley Box system saw a fall of 1.68 tonnes during the trial period compared to a fall of 0.50 tonnes on the pilot round with for the 2 Reusable Bags system.

- 15 As a result of the findings of the trial, the smaller 90 litre reusable sacks have been purchased to go with the Phase II roll out of Recycle+, along with sufficient sacks to retrofit households within Phase I. The reusable sacks cost £1.70 over bag and the cost of 90 litre sacks for phase II plus sacks to retrofit Phase I is £136,000

### **Financial Impact**

- 16 Welsh Government have provided funding for the 7 kerb-sort vehicles being deployed as part of the Phase II Recycle+ roll out, with the reusable bags being purchased via the Strategic Waste Reserve.

### **Equality Impact Assessment**

- 17 A screening assessment has been undertaken to assist the Council in discharging its duty under the Equality Act 2010. After completing the assessment it has been determined that this proposal does not require an Equalities Impact Assessment.

### **Workforce Impact**

- 18 There are manual handling implications associated with the 180 litre bag which have been noted by the HSE in a recent inspection visit and which are resolved when replaced by the two smaller 90 litre bags. The changes in the system also allows more properties to be served by a vehicle and crew during the working days increasing service efficiency which helps to secure sustainability of the service going forward and will reduce overtime working.

### **Legal Impact**

- 19 The two smaller sack system assists the Council in complying with Health and Safety legislation.

## **Risk Management**

- 20 Risk of failure to comply with health and safety legislation is substantially reduced. Furthermore, the change has been informed by piloting changes which reduces potential reputational and other risks associated with change.

## **Sustainable Development**

- 21 As well as helping to increase the amount of recyclables recovered and minimise landfill, the introduction of kerb sort recycling is helping increase the quality of materials collected making them more attractive to third party re-processors. This should help ensure that the Council's contractors can continue to find outlets for all its recyclables.
- 22 The on-going collection and management of both recyclable and compostable material throughout the County Borough, in line with the latest WG guidelines helps promote a circular green economy and contributes to delivering the wider aims of the national waste strategy for Wales 'Towards Zero Waste'. In turn it will help deliver 'one planet' living with respect to Welsh consumption of energy and resources, and have a positive impact with respect to climate change.

## **Consultation**

- 23 The change being implemented has been subject to external consultation with residents that participated in the trial. Collection crews and operational supervisors were also consulted during the process.

## **Appendices - None**

## **List of Background Papers**

- 24 Equalities Impact Screening Assessment



- 25 Environment and Highways Cabinet Board, 23<sup>rd</sup> April 2015, Waste Strategy Update
- 26 Municipal Sector Plan Part 1, Towards Zero Waste, Collections Blueprint

### **Officer Contact**

- 27 Mr Andrew Lewis, Waste and Neighbourhood Services Manager, Tel: 01639 686021 or email: [a.lewis@npt.gov.uk](mailto:a.lewis@npt.gov.uk)
- 28 Mr Mike Roberts, Head of Streetcare, Tel: 01639 686966 or e-mail: [m.roberts@npt.gov.uk](mailto:m.roberts@npt.gov.uk)

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## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

14<sup>th</sup> April 2016

### Report of the Head of Engineering & Transport

D W Griffiths

#### Matter for Decision

#### Ward Affected: Sandfields East

#### Proposed Traffic Orders Dalton Road, Sandfields

#### Purpose of Report

1. To obtain Members approval to advertise the legal Orders for the implementation of a no waiting at any time order on Dalton Road, Sandfields as indicated in Appendix A.

#### Executive Summary

2. The report outlines the proposed Order and the reason why the Order is required.

#### Background

3. Following a planning application, it has been conditioned that a no waiting at any time order be implemented on Dalton Road, Sandfields.

#### Financial Implications

4. The work will be funded by the developer.

#### Equality Impact Assessment

5. Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the assessment it has been determined that this function does not require an Equality Impact Assessment.

### **Workforce Impact**

6. Not applicable

### **Legal Impact**

7. The scheme will be advertised for a 21 day period.

### **Risk Management**

8. There are no service risk management issues associated with this scheme.

### **Consultation Outcome**

9. A consultation exercise will be carried out when the scheme is advertised

### **Recommendation(s)**

10. That approval is given for the proposed measures to be advertised as indicated on the attached plan (Appendix A) and, for the Order to be implemented subject to there being no objections.

### **Reasons for Proposed Decision**

11. To prevent indiscriminate parking in interest of road safety.

### **Implementation of Decision**

12. The decision is proposed for implementation after the three-day call-in period.

### **Appendices**

13. Appendix A - Plan

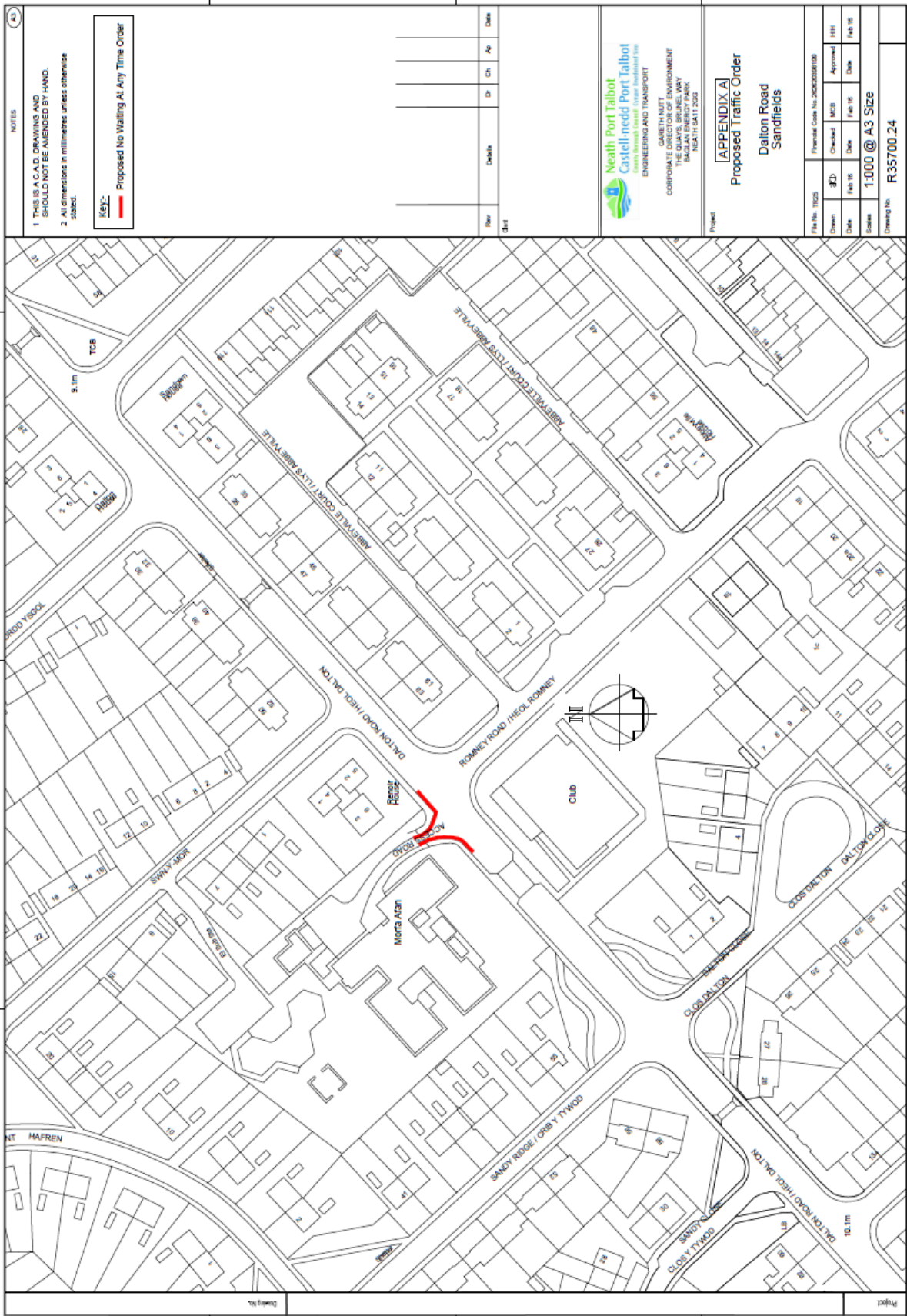
### **List of Background Papers**

14. File TR25

## Officer Contact

15. Mr J C Davies – Senior Engineer Traffic  
Tel.No. 01639 686479  
email: [j.davies15@npt.gov.uk](mailto:j.davies15@npt.gov.uk)
  
16. Mr M Brumby – Project Manager Highways  
Tel No. 01639 686013  
email: [m.brumby@npt.gov.uk](mailto:m.brumby@npt.gov.uk)

# Appendix A



## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

14<sup>th</sup> April 2016

### Report of the Head of Engineering & Transport

D W Griffiths

#### **Matter for Decision**

**Ward Affected: Neath East**

#### **Proposed Traffic Order - Penrhiwtyn Drive, Neath**

#### **Purpose of Report**

1. To obtain Members approval to advertise the legal Order for the implementation of a no waiting at any time order on Penrhiwtyn Drive, Neath. (Appendix A)

#### **Executive Summary**

2. The report outlines the proposed Order and the reason why the Order is required.

#### **Background**

3. The scheme is necessary to prevent indiscriminate parking.

#### **Financial Implications**

4. The work will be funded by the Capital Programme.

#### **Equality Impact Assessment**

5. Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the assessment it has been determined that this function does not require an Equality Impact Assessment.

#### **Workforce Impact**

6. Not applicable

## **Legal Impact**

7. The scheme will be advertised for a 21 day period.

## **Risk Management**

8. There are no service risk management issues associated with this scheme.

## **Consultation Outcome**

9. A consultation exercise will be carried out when the scheme is advertised

## **Recommendation(s)**

10. That approval is given for the proposed measures to be advertised as indicated on the attached plan (Appendix A) and for the Order to be implemented, subject to there being no objections.

## **Reasons for Proposed Decision**

11. To prevent indiscriminate parking in the interest of road safety.

## **Implementation of Decision**

12. The decision is proposed for implementation after the three-day call-in period.

## **Appendices**

13. Appendix A - Plan

## **List of Background Papers**

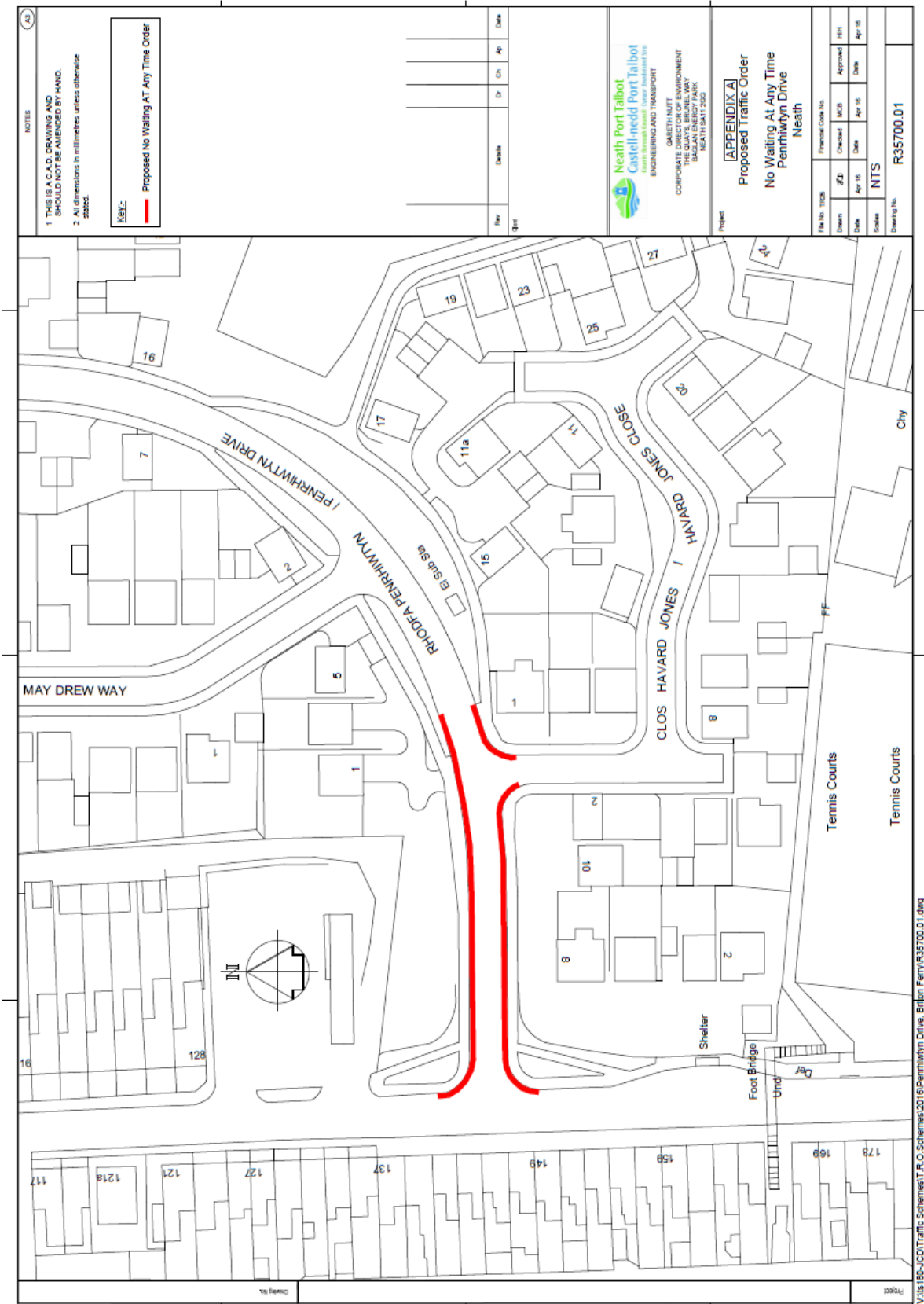
14. None

## **Officer Contact**

15. Mr J C Davies – Senior Engineer Traffic  
Tel.No. 01639 686479  
email: [j.davies15@npt.gov.uk](mailto:j.davies15@npt.gov.uk)
16. Mr M Brumby – Project Manager Highways  
Tel No. 01639 686013  
email: [m.brumby@npt.gov.uk](mailto:m.brumby@npt.gov.uk)



# Appendix A



V:\15-85-UCD\Traffic Schemes\T.R.O.Schemes\2015\Penrhwtyn Drive, Brijon Ferry\R35700.01.dwg

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## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

14<sup>th</sup> April 2016

### Report of the Head of Engineering & Transport

D. W. Griffiths

#### Matter for Decision

**Ward Affected:** Margam

#### Proposed Traffic Regulation Order Cramic Way, Port Talbot

#### Purpose of Report

1. To consider the objections received following the advertisement of the proposals as indicated in Appendix A.

#### Executive Summary

2. One objection was received in respect of the proposal.
3. The report outlines the objection and the recommendation for the scheme

#### Background

4. Following the construction of the new Harbourside car park in association with the Port Talbot Parkway redevelopment, it was proposed that a Prohibition of Waiting, Loading and Unloading at Any Time Order be implemented on Cramic Way, Dock Road and Oakwood Road and a one hour limited waiting bay be implemented on Cramic Way.
5. In December 2015, the proposals were advertised and at the same time a consultation exercise was undertaken to all businesses directly affected by the scheme.
6. Two letters of objection were received and reported to Environment and Highways Cabinet Board meeting held on 28<sup>th</sup> January 2016. The decision of the Board was that the objections are upheld in part and

that approval be given for the revised scheme to be advertised as indicated on the plan (Appendix A) and subject to there being no objections, for the Traffic Regulation Order at Cramic Way, Dock Road and Oakwood Road to be implemented.

### **Financial Implications**

7. The work will be funded from the capital works programme 2015/16.

### **Equality Impact Assessment**

8. Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the assessment it has been determined that this function does not require an Equality Impact assessment.

### **Workforce Impact**

9. Not applicable.

### **Legal Impact**

10. The scheme was advertised for a 21 day period.

### **Risk Management**

11. There are no service risk management issues associated with this scheme.

### **Consultation Outcome**

12. List of Consultees:-

Councillor R G Jones  
Businesses affected by the proposals

13. As part of the consultation exercise, a letter drop was undertaken to all businesses within the immediate vicinity of the proposals. During the consultation process one letter of objection was received;

Business 1 stated via their Solicitor that they carry out MOT's, service of vehicles, changing tyres and exhausts and other ancillary works. At any one time, the business could be dealing with 10 customers

who park outside the premises. The customers who have a full service could be waiting well in excess of two hours and if they are not allowed to park outside the premises they will lose trade.

14. The business employs five people who park their vehicles on the road as there is not a great deal of alternative space for them to do so. If the business loses trade employment will be affected.
15. A burger van has been allowed to park on the road near the premises without any kind of restriction which would appear to be unfair.
16. The business requests that no restriction against parking outside their premises and the immediate vicinity so they will not suffer the disadvantages previously stated.
17. The revised prohibition of Waiting, Loading and Unloading at Any Time Order reduced the amount of restricted parking as previously advertised by approximately 120 metres. The length of uncontrolled parking allows the burger van to continue to trade and customers and staff of both businesses to park.
18. The revised limited waiting bay outside the tyre and exhaust centre now allows customers to wait for two hours instead of the previously advertised one hour. This should be sufficient time for a standard tyre and exhaust change.
19. If there were no parking restrictions outside the tyre and exhaust centre, it is likely that early morning commuters using the train would park their vehicles all day preventing customers from parking outside the business altogether.
20. The staff of the tyre and exhaust centre and burger van also has the option of using the new Port Talbot Parkway car park.

### **Recommendation**

21. It is recommended that:-

The objection is overruled and that the Traffic Regulation Order be implemented as advertised.

22. That the objector to be informed accordingly.

## **Reasons for Proposed Decision**

23. To allow Business 1 and 2 to continue to trade, whilst at the same time preventing indiscriminate parking in the interest of road safety within the immediate vicinity of the new Parkway Station.
24. To legalise the 30mph speed limit for Police enforcement.

## **Implementation of Decision**

25. The decision is proposed for implementation after the three-day call-in period.

## **Appendices**

26. Appendix A – Legal drawing  
Appendix B – Consultation Letter

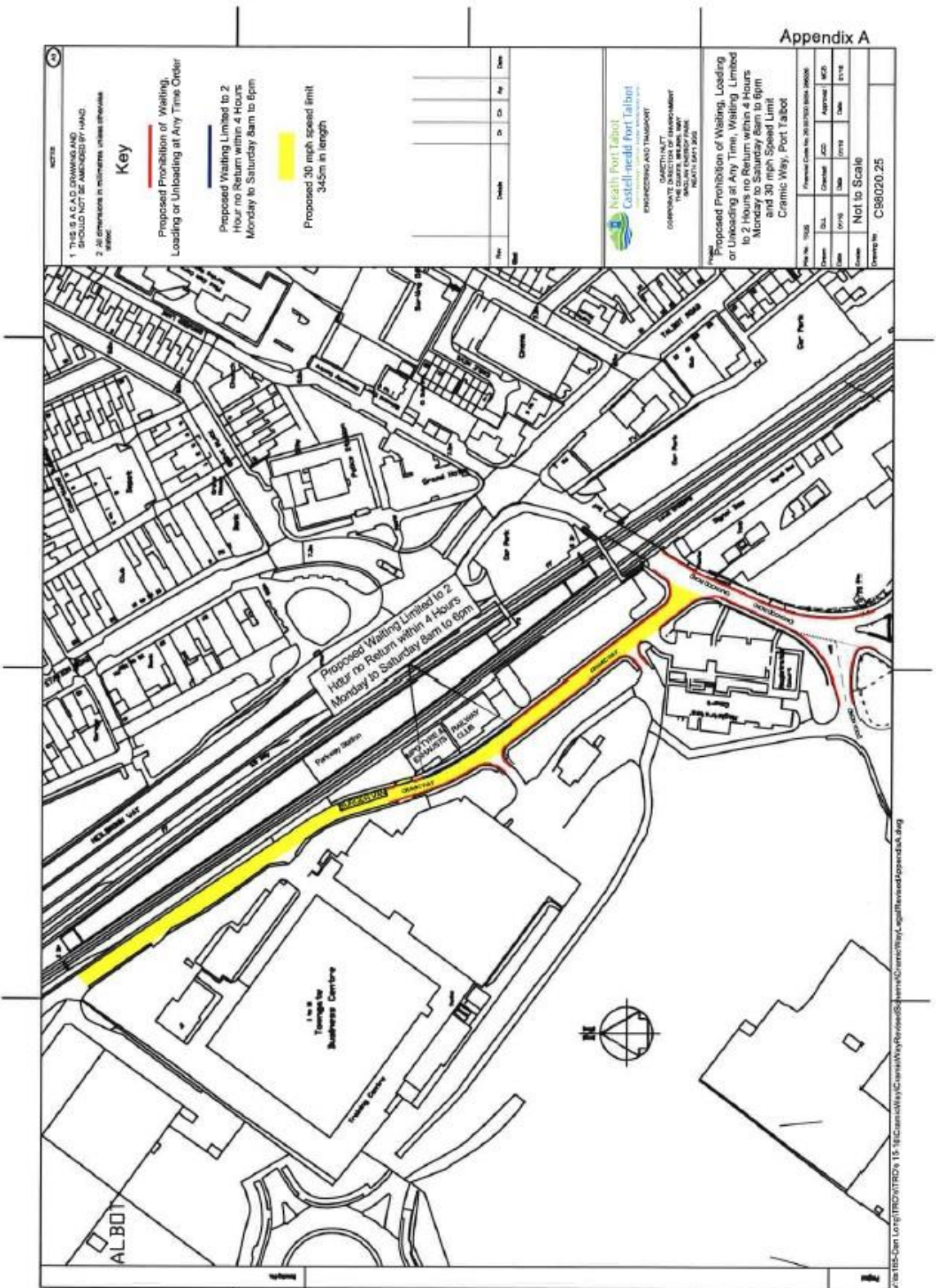
## **List of Background Papers**

27. File TR25

## **Officer Contact**

28. Mr D L Long – Senior Technician Traffic  
Tel. No. 01639 686488  
email: [d.long@npt.gov.uk](mailto:d.long@npt.gov.uk)
29. Mr M Brumby – Project Manager Highways  
Tel No. 01639 686013  
email: [m.brumby@npt.gov.uk](mailto:m.brumby@npt.gov.uk)

# Appendix A





## Appendix B



16 February 2016  
01639 686488  
[d.long@npt.gov.uk](mailto:d.long@npt.gov.uk)

Date Dyddiad  
Direct Line Rhif Ffôn  
email ebost

Mr D L Long

TR25/DLL/JW

Contact Cyswllt  
Your Ref Eich Cyf  
Our Ref Ein Cyf

### The Occupier

Appendix B

Dear Sir/Madam

**Re:- Prohibition of Waiting, Loading or Unloading at Any Time, Waiting Limited to 2 Hours No Return Within 4 Hours, Monday to Saturday, 8am to 6pm and 30mph Speed Limit – Cramic Way, Dock Road and Oakwood Road, Port Talbot**

It is the intention of Neath Port Talbot County Borough Council to implement the Prohibition of Waiting, Loading or Unloading at Any Time, Waiting Limited to 2 Hours No Return within 4 Hours, Monday to Saturday, 8am to 6pm and 30mph Speed Limit Order as indicated on the attached plan.

A copy of the proposed Order, Statement of Reasons and an appropriate plan may be inspected during normal office hours at the main reception desks in the Civic Centres at Neath and Port Talbot, The Quays, Baglan and Pontardawe Library.

Any comments should be submitted in writing to reach the Head of Engineering and Transport, Neath Port Talbot County Borough Council, The Quays, Brunel Way, Baglan Energy Park, Neath SA11 2GG by 8<sup>th</sup> March 2016.

Should you require any further information please contact my officer on the above telephone number.

Yours faithfully

  
For HEAD OF ENGINEERING & TRANSPORT

Environment  
Yr Amgylchedd

[www.npt.gov.uk](http://www.npt.gov.uk)

David W Griffiths  
Head of Engineering & Transport  
The Quays, Brunel Way, Baglan Energy Park,  
Neath SA11 2GG  
Tel. 01639 686868 Fax: 01639 686100

The Council welcomes  
correspondence in English or Welsh

David W Griffiths  
Pennaeth Peirrianneg a Chludiant  
Y Ceiau, Ffordd Brunel, Parc Ynni Baglan,  
Castell-nedd SA11 2GG  
Ffôn 01639 686868 Ffacs 01639 686100

Mae'r Cyngor yn croesawu gohebiaeth  
yn y Gymraeg neu'r Saesneg





## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

14<sup>th</sup> April 2016

### Report of the Head of Engineering & Transport

D W Griffiths

#### **Matter for Decision**

**Ward Affected: Godre'r Graig**

**Proposed Traffic Calming**  
**Graig Newydd, Godre'r Graig**

#### **Purpose of Report**

1. To obtain Members approval to advertise the legal Orders for the implementation of traffic calming measures on Graig Newydd, Godre'r Graig.

#### **Executive Summary**

2. The report outlines the proposed Order and the reason why the Order is required.

#### **Background**

3. Following a planning application, it has been conditioned that traffic calming measures are implemented on the new section of highway on Graig Newydd, Godre'r Graig.

#### **Financial Implications**

4. The work will be funded by the developer.

#### **Equality Impact Assessment**

5. Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the assessment it has been determined that this function does not require an Equality Impact Assessment.

## **Workforce Impact**

6. Not applicable

## **Legal Impact**

7. The scheme will be advertised for a 21 day period.

## **Risk Management**

8. There are no service risk management issues associated with this scheme.

## **Consultation Outcome**

9. A consultation exercise will be carried out when the scheme is advertised

## **Recommendation(s)**

10. That approval is given for the proposed measures to be advertised as indicated on the attached plan (Appendix A) and for the Order to be implemented, subject to there being no objections.

## **Reasons for Proposed Decision**

11. To reduce the speed of vehicles in the interest of road safety.

## **Implementation of Decision**

12. The decision is proposed for implementation after the three-day call-in period.

## **Appendices**

13. Appendix A - Plan

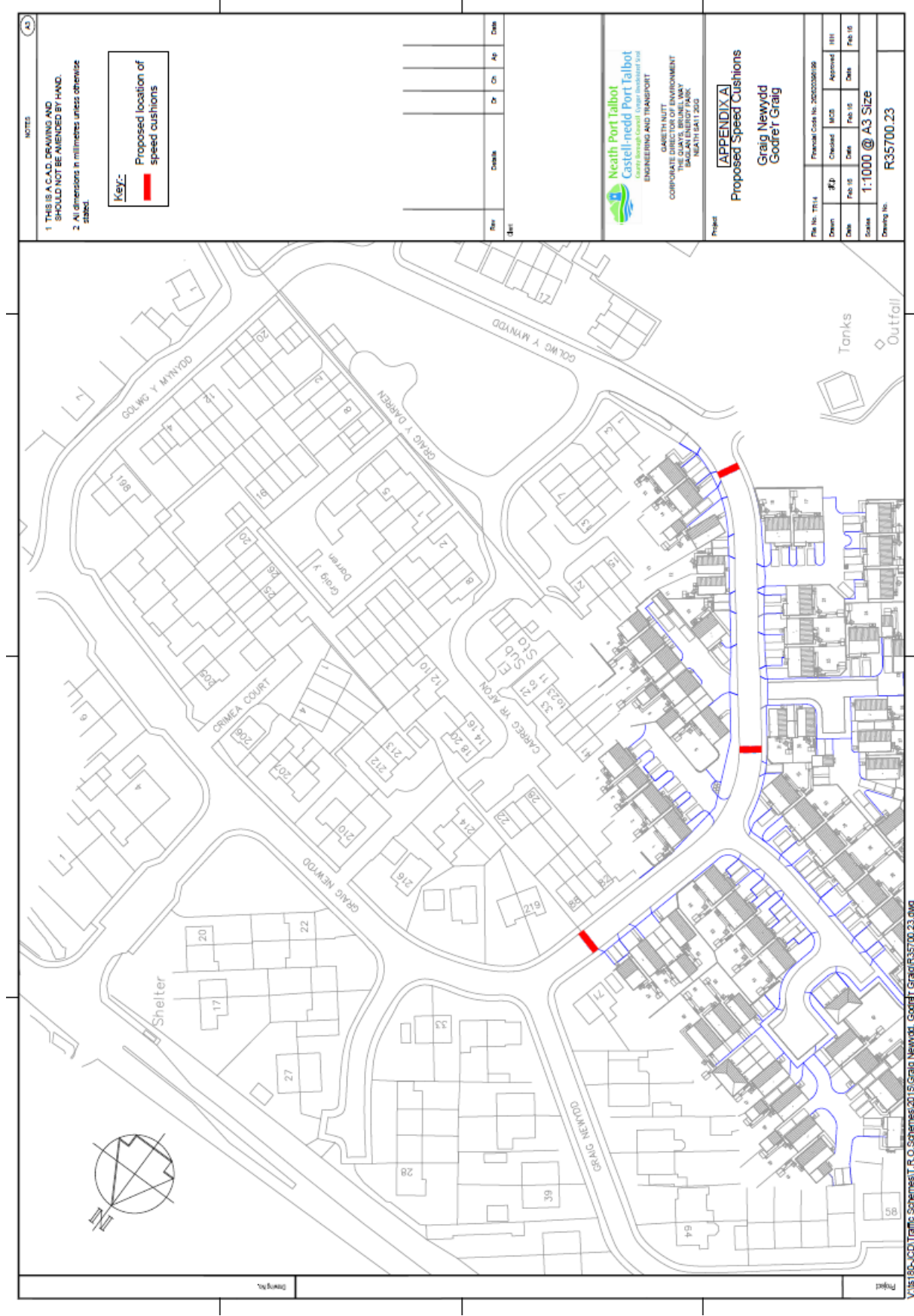
## **List of Background Papers**

14. File TR14

## Officer Contact

15. Mr J C Davies – Senior Engineer Traffic  
Tel. No. 01639 686479  
email: [j.davies15@npt.gov.uk](mailto:j.davies15@npt.gov.uk)
  
16. Mr M Brumby – Project Manager Highways  
Tel No. 01639 686013  
email: [m.brumby@npt.gov.uk](mailto:m.brumby@npt.gov.uk)

# Appendix A





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## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

14<sup>th</sup> April 2016

### Report of the Head of Engineering & Transport

D. W. Griffiths

#### Matter for Decision

**Ward Affected:** All

#### List of approved Contractors

#### Purpose of Report

1. To seek Members' approval to amend the Approved List of Contractors.

#### Background

2. Members will be aware that on previous occasions reports concerning the compilation of the Approved List of Contractors have been presented to Cabinet Board. Members are updated on a regular basis on outstanding issues relating to the lists.
3. The full list of categories is set out in Appendix A for your information.
4. The following firms have applied to be included in the list:-

|    | <u>FIRM</u>                   | <u>CATEGORY</u> |
|----|-------------------------------|-----------------|
| 1. | K.J. Services (Tredegar)      | 2               |
| 2. | Birkemp (Pontypridd)          | 72              |
| 3. | ASW Scaffolding (Port Talbot) | 11              |
| 4. | CCTV Wales Ltd (Swansea)      | 47, 48 & 49     |

Since the previous report in December 2015, the following company has applied to be added on for an additional category:-

| <u>FIRM</u>                        | <u>CATEGORY</u> |
|------------------------------------|-----------------|
| CRL (Concrete Repairs Ltd) Bristol | 88              |

## 5. **Equality Impact Assessment**

Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the assessment it has been determined that this function does not require an Equality Impact Assessment.

## **Financial Implications**

6. None.

## **Consultation Outcome**

7. The Approved List of Contractors is promoted on NPT web pages through local events.

## **Sustainability Appraisal**

8. The process gives local companies an opportunity to provide goods and services to the Council.

## **Recommendation**

9. It is recommended that:-

Contractors 1-4 to be included on the Approved List for the relevant categories.

CRL (Concrete Repairs Ltd) be added to Category 88.

## **Reasons for Proposed Decision**

10. To keep the Approved List up to date and as far as possible ensure a competitive procurement process.



11. These recommendations to be adopted for the purpose of supplying a List of Contractors for invitation to tender within the relevant category.

### **Implementation of Decision**

12. The decision is proposed for implementation after the three-day call-in period.

### **List of Background Papers**

13. None

### **Appendices**

14. Appendix A – Approved List of Categories

### **Officer Contact**

15. Hasan Hasan, Engineering Manager  
Tel. No: 01639 686463  
email: [h.hasan@npt.gov.uk](mailto:h.hasan@npt.gov.uk)

**General Services**

1. Signs
2. Plant Hire
3. Security
4. Clinical Waste
5. Pest Control
6. Re-Cycling
7. Waste Disposal (eg. Car, Computers, Steel)
8. Crowd Control
9. Traffic Management
10. Portable Buildings
11. Scaffolding

**Building Construction / Maintenance**

12. Building Construction £50,000 - £200,000
13. Building Construction £200,000 - £1m
14. Building Construction Over £1m
15. Minor Building Works below £50,000
16. Works of Adaptation below £5,000
17. Re-Roofing
  - a) Felt & Asphalt below £10,000 / above £10,000
  - b) Tiles & Slate below £10,000 / above £10,000
  - c) GRP
  - d) High Performance Coverings
  - e) Sheeting & Cladding
18. Supply & Installation of Floor Finishes
  - a) Flexible Sheet, Tiles, Carpets
  - b) Jointless
  - c) Rigid Tiles, Slabs, Mosaics
  - d) Wood
19. Plastering
20. Painting & Decorating
21. Supply & Installation of Windows / Doors  
(Windows to BS 7412, Doors to PAS 23/1, PAS 24/1 to BS 7950 Kitemark Scheme)
  - a) PVCU (using Aluplast System)
  - b) Timber
  - c) Aluminium
  - d) Steel
  - e) Roller Shutter
  - f) Security Doors

- g) Automatic Doors
- 22. Suspended Ceilings
- 23. Welding / Fabrication below £5,000
- 24. Welding / Fabrication above £5,000
- 25. Stonework Repair / Restoration / Cleaning
- 26. Glazing & Safety Filming
- 27. Wall Tie Replacement
- 28. External Wall Insulation
- 29. Damp Proofing / Dry Rot / Woodworm Treatment
- 30. Cavity Wall and / or Loft Insulation
- 31. Asbestos Handling & Removal, Asbestos Surveys & Asbestos Consultancy Services
- 32. Window Blinds
- 33. Shop Fitters – Specialist Joinery
- 34. Refurbishment of Laboratories
- 35. Clearance of Void properties
- 36. Works to Listed Buildings

### **Mechanical & Electrical Engineering**

- 37. Domestic (including Housing) Plumbing & Central Heating below £50,000
- 38. Domestic (including Housing) Plumbing & Central Heating above £50,000
- 39. Commercial Heating & Ventilating below £100,000
- 40. Commercial Heating & Ventilating above £100,000
- 41. Domestic (including Housing) Electrical Installation below £50,000
- 42. Domestic (including Housing) Electrical Installation above £50,000
- 43. Commercial Electrical Installations below £100,000
- 44. Commercial Electrical Installations above £100,000
- 45. Gas Boiler Maintenance
- 46. Maintenance of Building Management Systems for Heating & Ventilation

### **Mechanical & Electrical Specialist Services**

- 47. CCTV
- 48. Intruder Alarms
- 49. Fire Alarms
- 50. Warden Call System
- 51. Lifts
- 52. Swimming Pool Plant Equipment
- 53. Water Systems Cleaning & Chlorination
- 54. Ductwork System Cleaning & Sterilisation
- 55. Domestic & Commercial Kitchen Equipment Maintenance

56. Supply & Installation of Specialist Kitchen Equipment / Fittings
57. Installation, Testing & Maintenance of Local Exhaust Ventilation (LEV)
58. Water Systems – Risk Assessment
59. Supply & Installation of Pipework & Ductwork Installation
60. Supply, Installation and / or Servicing of Automatic Door Systems
61. PA Systems / Sound Systems
62. Stage Lighting
63. Service / Repair of Kilns
64. Supply, Installation & Servicing of Leisure Services Equipment
65. Specialist Steelwork (stainless Steel & Fabricated Works)
66. Lightning Conductors
67. Fire Fighting Equipment including Hose Reels
68. Smoke / Fire Detectors
69. Stage Equipment including Curtains, Gantry, Special Effects etc.
70. Computer / Telephone Cabling

### **Civil Engineering**

71. Civil Engineering £0 – £25,000
72. Civil Engineering £25,000 – £250,000
73. Civil Engineering £250,000 – £1m
74. Civil Engineering over £1m
75. Land Reclamation
76. Sewers & Drainage
77. Hard & Soft Landscaping
78. Ground Investigation
79. Demolition
80. Surfacing, Carriageway & Footways
81. Surface Dressing
82. Road Markings & Reflective Road Studs
83. Carriageway Slurry Surfacing & Footways
84. Fencing
85. Gabion & Blockstone
86. Steel Fabrication below £25,000
87. Steel Fabrication above £25,000
88. Bridge Works, New & Maintenance

### **Civil Engineering Specialists**

89. Concrete Repairs
90. Diving Inspections & Works within Water
91. Bridge Deck Expansion Joints
92. Bridge Deck Water Proofing
93. Soil Nailing

94. Sewer Relining
95. Sewer Surveys
96. Safety Fencing
97. Bridge Parapets (Manufacture & Installation)
98. Access Plant for Inspection
99. Bridge Parapet Painting
100. Painting of Structural Steelwork
101. Arboriculturalist
102. Weedspraying
103. Weather Forecasting
104. Playground Equipment
105. Specialist Cleaning
106. Synthetic Pitches and Sports Facilities
107. Bus / Cycle Shelters
108. Traffic Signals
109. Street Lighting
110. Street Furniture
111. Specialist Contractor not listed above – please specify type of work

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FORWARD WORK PROGRAMME – ENVIRONMENT AND HIGHWAYS CABINET BOARD 2015-2016

| Meeting Date and Time     | Agenda Items   | Type<br>(Decision, Monitoring or Information) | Rotation<br>(Topical, ,Annual, Biannual, Quarterly, Monthly) | Head of Service Contact |
|---------------------------|--|---|--|-------------------------|
| 26 <sup>th</sup> May 2016 | Planning Business Plan 2016/17   | Decision                                      |  | NP                      |
|                           | Environment and Transport Business Plan 2016/17  | Decision                                      |  | DG                      |
|                           | Streetcare Business Plans 2016/17 – Building Services<br>Waste Services  | Decision                                      | Annual   | MR                      |
|                           | Streetcare Business Plans 2016/17 – Highway & Drainage Services<br>Lighting Services<br>Neighbourhood Services | Decision                                      | Annual   | MR                      |

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By virtue of paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

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